

## ❧ TERMS & CONDITIONS ❧

- + Orders must be placed in writing via email. Phone conversation is for the enquiry purpose and will not be accepted as a way of submitting orders. Customers are encouraged to ask for a quote for any big meetings and events.
- + Confirmation of final numbers is required 48 hours before the scheduled delivery time. Café Mizzuna may not be able to meet the request for any increasing numbers at the last minute.
- + Cancellations cannot be accepted within 24 hours of the scheduled function/catering time.
- + All equipment provided including platters and plates must be ready for collection the next day. Lost equipment will be charged accordingly
- + We provide disposable environmental friendly serve wares as standard for all orders. China server ware is available upon request at extra cost.
- + All invoices are required to be paid within 14 days, unless prior arrangements have been made.
- + Payments can be made by cash, bank cheque, bank transfer or EFTPOS. The personal cheque is not accepted as a payment method. A surcharge of 0.9% will be applied for payments made by credit card.
- + A delivery fee applies to all deliveries outside the University of Canberra campus.
- + An extra 15% fee will be charged for catering outside our business hours(8am-4:30pm Monday-Friday), and on all public holidays

### DELIVERY FEE

UNIVERSITY OF CANBERRA CAMPUS .....	FREE
BELCONNEN .....	\$20
INNER NORTH .....	\$30
INNER SOUTH/GUNGAHLIN .....	\$40
WODEN/WESTON .....	\$50
TUGGERANONG/QUEANBEYAN .....	\$60